

GUIDE

STUDIES

Your Guide to Smarter Study Abroad Success



SMARTER STUDY ABROAD

1. STUDIES

Courses and course selection

Your major at Konkuk will be decided based on preliminary selections during the application. You still can take courses across departments, but some courses DO have major / grade year restrictions. We want you to be fully aware of the competitive registration process. Many of you are used to getting all the courses you want to take at your home university. However, this is not the case at Konkuk and pretty much all Korean universities. Please refrain from trying to take courses that are crucial to your graduation as we cannot supersede course-related matters.

Students compete for certain classes which may be filled within seconds (not minutes!) as soon as registration opens. Many will be filled within 1~2 minutes. Please have a list of backup courses ready!

Go to Konkuk's course registration portal and log in with your portal ID and password. (The portal ID and password are case sensitive)

*portal ID and password will be generated by OIA and given out via email before course registration

For course lists, course descriptions and course registration guidelines, please take a look here: https://drive.google.com/file/d/12hx7P1PUwqCq30N8-lfk_kGCJRflo6tP/view



Course Registration Guidelines

Prior to registration

- 1) Remember to allow all pop-ups for your browser
- 2) Find and take note of all the course numbers for your courses (4-digit number) using the List of Courses Taught in English

*to be sent via email a month before the start of the semester

- previous semester List of Courses Taught in English: 2024 Fall

- 3) How to search for courses online: **course timetable**

- **this site is only provided in Korean, so please ask your ISV for help or use Google Translate (works best with Korean to English)**
- **the 비고 states whether the course has restrictions such as majors, year-grade, etc.**

- 4) You can register for courses online during the following periods:

- Automatic Course Registration: open twice
 - Open to all year grades
- (Manual) Course Registration: open twice
 - All exchange/visiting students are considered 4th-year students (seniors), hence you can manually register for courses once on the 4th-year registration day and once more during the all-grade registration period.

Automatic Course Registration

- 1) Log in to the course registration portal and click the **Course Basket** tab
- 2) Enter the 4-digit course number and click save
 - courses cannot have overlapping time schedules
 - courses will be automatically registered if the number of students registering does not exceed the quota
 - if registered successfully, each tab will change from "신청중" to "신청완료" during the confirmation period
 - courses that exceeded the quota will show "신청중" during the confirmation period. You may try again during the 2nd round of Automatic Course Registration or during Manual Course Registration

Course Basket (Backup List)

- This section only acts as a 'backup basket' for your courses and they will NOT be automatically registered!!!
- you may have courses with overlapping time schedules
- you CANNOT have the same courses as the ones in "Course Basket (Automatic Registration)"

(Manual) Course Registration

- 1) Log in to the course registration portal and click the Course Registration tab
- 2) Enter the 4-digit course number and click save
 - registered courses will appear with the pop-up "저장에 성공하였습니다"
 - unlike Automatic Registration, Manual Course Registration is on a first-come, first-served basis
 - even if you failed to register for the courses you want on the first day of Manual Course Registration, you can check the registration portal until the last day to see if others have given up their spot

Adding a course after Course Registration: Add and Drop Period

- 1) if there are seats remaining for a course, register online at the registration portal
- 2) if the course has reached its enrollment quota
 - fill out the "Add and Drop Form" and submit it to your professor on the first day of class, if your professor is able to take additional students, they will enter your registration information on your behalf
 - it is the student's responsibility to check whether the course was registered properly before the end of the Add & Drop Period
 - Do note that adding and dropping courses after this period is NOT POSSIBLE. Make sure you have all the courses you need and remember to cancel all the courses you don't need!

Post-registration: checking for canceled classes

- log-in to the registration portal and click **Cancelled Classes**
- if your course is on the list of Cancelled Classes, you may add a new course through the portal during the Add and Drop Period and the Final Adjustment Period (2nd week of the semester)
- **each student is responsible to check for any canceled classes after course registration**

*** Common Problems During Registration***

- 1) Message: 수강인원 **초과**과목입니다. ("The course you have just selected is full")
- 2) Message: 과목이 존재하지 않습니다. ("The course does not exist") --> you may have entered the wrong course number
- 3) Message: **한도** 학점을 초과 했습니다. ("You have exceeded the maximum number of credits you can register for.")
- 4) Message: 시간표 **중복**입니다. ("The course you have just selected conflicts with the course you already registered for.")
- 5) Message: 수강학과 **제한**과목입니다. ("The course you have just selected is restricted to the students of your major.")



Credits and Study Load

Hanyang 1 credit consists of 15 contact hours. Usually, students at Hanyang takes 15~18 credits per semester and students can get maximum 20 credits. The minimum credits you are required to take is 10 and the maximum is 20. Thus, we recommend exchange/visiting students take less than 5 courses. And do note that you should take at least one regular course to maintain your visa status if you take the Intensive Korean course worth 13 credits. If you are taking the Survival Korean course, you still should take at least 3 courses to cover most credits.

Evaluation and Grade

Although the evaluation method may differ based on professor's policy, attendance is always an essential part of the evaluation process. Hanyang does not have re-sit examinations so the final grade cannot be changed. Students can take only one Pass/Failed course in one semester and most courses will be in letter grade.

Class Schedules

Students can check their class schedule at their portal account.

Attendance

There is a 70% obligatory attendance requirement. Failing to do so may result in failing a course.

Internalization

The growing importance of Asia in our global world is a fact. Study abroad semesters in regions that are only going to grow in importance in the future are investments both in the students' and their respective home countries' futures. Asian universities are putting more and more emphasis in study programs taught in English to both enrich their curricula and better accommodate the international students and integrate them with their own students.



2. TIPS FROM ASIA EXCHANGE STUDENTS

Learn how to do things independently and be responsible.

Maybe you were used to having everything done for you. Now is the best time to start learning how to do laundry, cooking, or doing the dishes otherwise you will have a rough time learning this once you are away. A lot of things that may come your way while studying abroad, but it is also important to behave responsibly. Try not to get in any situation that might get you in trouble.

Don't miss a chance to make new friends.

Try not to skip the orientation week as this is the best time to meet other new students and build friendships. Join a few clubs and find the international student network and get to know other students. This will help you socialize and have a good network of friends while studying abroad.

Learn the language.

Since you will be living and moving to a country where you don't speak the first language, it would be a great opportunity to learn the local language. This will help you interact with local students and make lectures and seminars even easier to understand. Learning a new language is an advantage to be more impressive to your future employers.

Say yes and try something new.

Studying abroad is a unique opportunity to discover different cultures and experience a new destination. There may be language barriers, differences in teaching styles that might be a challenge to settle in. The trick is to say yes and throw yourself into it! Take part in everything the school has to offer, but also whenever you can experience the new city, field trips, or excursions.

Do it!

Your time abroad is a rewarding experience familiarize yourself with the city and the university. Get organized before leaving and it is important to consider having yourself covered with health insurance, budget planning, accommodation arrangements, weather, and airport pick-up. Immerse yourself in a lot of new experiences by saying yes to as many new things as you can, you'll take home a different set of skills you have not imagined.

**BEYOND
ABROAD**
A KEYSTONE COMPANY



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EXCHANGE**
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YOUR WAY ABROAD

**The world has an interesting way of giving great experiences
to the ones who are passionate about their dreams.**

Miia Muukkonen, Asia Exchange student

